

## **Job Posting – Supervisor of Finance**

**1.0 FTE Permanent**

**Pembroke Office**

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**Posting date January 20<sup>th</sup>, 2022**

**Closing Date: February 3<sup>rd</sup>, 2022**

The Supervisor of Finance will lead the Finance Team and provide support to the Agency's Board and management with all aspects of financial services including budgets, accounting records, financial statements, audits and financial policies and procedures. The Supervisor of Finance is responsible for all aspects of purchasing, accounts receivable, accounts payable and general ledger including supervision of accounting clerks and representation of the Finance Department with Board and management as delegated. As a member of the Agency's Management Team, the Supervisor of Finance will participate actively in management and staff meetings, attend Finance Committee meetings, create reports and presentations and share data to support planning, and ensure the timely response to stakeholders related to financial inquiries.

We are currently recruiting for a Full Time permanent Supervisor of Finance in our Pembroke, Ontario office. If you are interested in becoming a Supervisor of Finance, please review the position responsibilities and requirements below on our website.

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### **Additional Information:**

For a full job description, please visit our web site at [www.fcsrenfrew.on.ca/careers](http://www.fcsrenfrew.on.ca/careers)

*Family and Children's Services of Renfrew County is committed to providing a barrier free workplace. Accommodations are available upon request for candidates taking part in all aspects of the selection process.*

We thank all candidates for their interest; however, only those considered for an interview will be contacted.

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### **Contact Information:**

Please submit your resume and cover letter through the online application process on our website.

**You can also apply directly to:**  
**Supervisor of Human Resources**  
**Family and Children's Services of County of Renfrew**  
**77 Mary Street, Suite 100**  
**Pembroke, ON K8A 5V4**